

Garfield County Public Hospital District No. 1
Board of Commissioners
Minutes of Regular Meeting:

Monday, February 3, 2020

Board Attending: Cindy Wolf, Chris Herres, Jen Dixon, Steven Cannon, and Mike Field.

Staff Attending: Jayd Keener, Mat Slaybaugh, Ian Quarles, and Caroline Moore.

Public Attending: Connie Boyer, Patti Weaver, and Tom Herres

Meeting Called to Order: 6:00 p.m.

Conflict of Interest Statement: None.

Consent Agenda:

- Board of Commissioners Regular Minutes (01/06/2020)
- AP Vouchers 403405 -- 403589 (12/24/2019) -- (01/22/2020)
- Payroll Vouchers 50691 – 50697 (12/28/2019) – (01/28/2020)
- Finance Committee Minutes (01/27/2020)
- Safety Committee Minutes (01/15/2020)
- Medical Staff Committee Minutes (01/16/2020)
- QAPI and Infection Prevention Committee Minutes (01/24/2020)

*Motion was made to approve consent agenda as presented
Moved by Chris Herres and seconded by Steve Cannon
Motion approved & passed by vote*

Old Business:

1. Allevant

The Co-CEOs presented the draft contract for Allevant Solutions and the District's attorney reviewed it. The Board discussed several details about the contract. It was decided to wait until after the levy results in April before approval of a final contract.

*Motion was made to move forward with contract proceedings
Motion was rescinded.*

*Motion was made to allow Co-CEOs and attorneys to move forward with contract proceedings baring the levy outcome effective on May 1st, 2020.
Moved by Steve Cannon and seconded by Jen Dixon
Motion approved & passed by vote*

2. Levy Resolution 20-02

Resolution 20-02 was read in its entirety by the Secretary of the Board.

*Motion was made to approve the Levy Resolution 20-02 as presented
Moved by Steve Cannon and seconded by Mike Field
Motion approved & passed by vote*

3. Governing Bylaws

A handout of the current Governing Bylaws was given to each Board member to review for suggested changes or updates. A revision was done in November 4, 2019. A few corrections were noted and these were revised. The next revision due is February 2022 and additional revisions can be made prior to this date if needed.

*Motion was made to approve the revisions to the Governing Bylaws as presented
Moved by Steve Cannon and seconded by Chris Herres
Motion approved & passed by vote*

New Business

1. Emergency Department (ED) Providers

Recently two providers have signed 2-year contracts to begin coverage of the ED. Josh Mayfield, PA-C, will start in March 2020 and Courtney Carpenter-Travis, ARNP, will start the second week of April 2020.

*Motion was made to approve Josh Mayfield, PA-C & Courtney Carpenter-Travis, ARNP
as providers for Garfield County Hospital District
Moved by Chris Herres and seconded by Steve Cannon
Motion approved & passed by vote*

Committee Reports

- **HUGS Meeting** – Jenness Evanson – absent.

No report given.

- **Finance Committee Meeting** – Steven Cannon

The HVAC Grant has been submitted to the state and the District is moving forward with the planning of the engineers. The interim cost report should be finalized next month for review. AR is 78 days and day's cash-on-hand is 71. The Allevant was also discussed by the committee members.

- **Quarterly QAPI and Infection Prevention Committee Meeting** – Jen Dixon

The committee reviewed summaries for each of the departments discussing the goals that were met and their benchmarks for the year. A self-assessment tool was done for 2020 to promote new ideas and opportunities for efficiency and improvement to include staff orientation training for quality measures.

- **Safety Committee Meeting** – Cindy Wolf

No L&I claims for the month of January. The hazard preparedness drill will be organized by the hospital for a water outage exercise. Safety Zone was reviewed. The Safety Walk-Through List for 2019 has been completed. The generator fuel tank installation is still being reviewed by the state. Security Risk Management is being monitored by the IT Department with trainings. The clinic ramp repair has been postponed until April 2020. The Maintenance Department has been keeping the facility prepared for the winter weather.

- **Resident Council** – Cindy Wolf

The meeting was cancelled.

- **Governance** – Cindy Wolf

There are several webinars on the WSHA site for Board governance classes and updates. The 2020 Rural CEO Retreat will be on April 8-10, 2020 in Walla Walla, Washington. A Safety and Quality Leadership Summit will

be on May 13, 2020 in Seattle, Washington for Board members and the Leadership Conference in Lake Chelan, Washington in June 2020. The IT Department has sent out cyber training for the Board to complete.

- **Co-CEO Report – Mat Slaybaugh and Jayd Keener**

There have been 2 new interviews for a fulltime provider for the clinic. An Accountant has been hired to replace the current accountant whose last day is Friday, February 7, 2020. A new company, Executech IT Services, out of Spokane will be handling IT management, high level services, and 24/7 call service. We will continue to have one IT tech on site for IT support as well. A DOH complaint surveyor presented last week to investigate a potential Emergency Medical Treatment And Labor Act (EMTALA) violation. Preliminary findings indicated there was no EMTALA violation. The DOH report will be sent to CMS for a final decision in 10 days. A recent quarantine was placed on the hospital due to several patients having flu-like symptoms. Influenza testing was done with 4 positive results. All patients were isolated to their rooms for 7 days. A grant for the Rural Critical Access in Spokane was submitted for managers to attend in Spokane on March 23-24, 2020.

Public Comment:

A public comment question was asked regarding how much the IT company is going to cost per month.

REPLY: It is less than a FTE salary and is a cost-saving to the District. They offer expertise in several areas, and 20 hours on-site and unlimited tier 1 support with remote access availability.

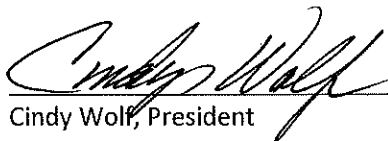
A public comment was given by an employee who is leaving to due to a career change. He expressed his thankfulness and gratitude to the Board and the Co-CEOs for their hard work, time and effort in keeping the Hospital District running to the best of their abilities. He commended the Co-CEOs and stated the District has a great administrative team. REPLY: The Board extended their appreciation for the employee's dedication and devotion for the many years he worked for GCHD.

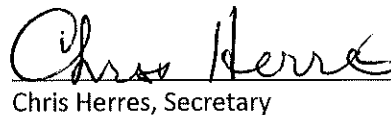
Regular Meeting was adjourned at 7:30 p.m.


Executive Session was called to order at 7:35 p.m. for 15 minutes.

RCW 42.30.110 (1) (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

Executive Session adjourned at 7:50 p.m.


Cindy Wolf, President


Chris Herres, Secretary


Jon Dixon, Commissioner

Steve Cannon, Commissioner


Mike Field, Commissioner