

Garfield County Public Hospital District No. 1

Board of Commissioners

Minutes of Special Meeting: Monday, March 18, 2019

Attending: Cindy Wolf, Chris Herres, Gary Houser, Jen Dixon, Steven Cannon

Staff Attending: Julie Leonard, Caroline Moore, Bill Waites, Kayleen Bye, Lacey Gingerich, Stacy Linscott, Annette Davis, Jayd Keener, Ian Quarles, Mat Slaybaugh, Allie Hyer, Barbie Bowlin, Ken Moyer, Candice Quarles.

Public Attending: Elaine Williams.

Meeting Called to Order at: 6:00 p.m.

Conflict of Interest Statement: None.

New Business:

1. CEO and CFO Succession Planning

Julie Leonard has accepted the position of CFO at Tri-State Memorial Hospital and her last day is Friday, April 12, 2019. The Board discussed new leadership for the CEO and CFO positions. Julie received two referrals from different sources regarding Jim Heilsberg, CFO consultant, and both spoke highly of him. He is proficient in Athena, our electronic medical records (EMR) and Meditech, which is Tri-State's EMR. He also has 25 years' experience with critical access hospitals. Julie reached out to him and he sent his resume as well as a presentation that was given to the Board for review. Rate of pay, amount of days needed each month, and CFO duties were all discussed among the Board. Julie will work up a proposal to offer Jim Heilsberg for the CFO position. Both Julie and the Board received referrals for the CEO position and these were discussed. All agreed they would like to see this position filled 5 days a week.

Public Comment: Closed to public comment.

Special Meeting was adjourned at 6:30 p.m.

Executive Session was called to order at 6:30 for approximately 30 minutes.

RCW 42.30.110 (1) (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

Executive Session was called to order at 7:00 p.m. and extended for approximately 30 minutes.

RCW 42.30.110 (1) (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

Executive Session was called to order at 7:30 p.m. and extended for approximately 10 minutes.

RCW 42.30.110 (1) (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

Executive Session adjourned at 7:40 p.m. Board reconvened in Open Session at 7:40 p.m.

Motion was made approve Mat Slaybaugh and Jayd Keener as Interim Co-CEOs

Moved by Steve Cannon and seconded by Gary Houser

Motion approved & passed by vote

Open Session was adjourned at 7:42 p.m.


Cindy Wolf, President


Chris Herres, Secretary


Gary Houser, Commissioner

Jen Dixon, Commissioner


Steven Cannon, Commissioner