

**Garfield County Public Hospital District No. 1**  
**Board of Commissioners**  
**Minutes of Regular Meeting:**  
**Monday, May 4, 2020**

**Board Attending:** Cindy Wolf, Chris Herres, Jen Dixon, Steven Cannon and Mike Field.

**Staff Attending:** Jayd Keener, Mat Slaybaugh, Caroline Moore. and Stacy Linscott.

**Public Attending:** Connie Boyer and Martha Lanman.

**Meeting Called to Order:** 6:00 p.m.

**Conflict of Interest Statement:** None.

**Consent Agenda:**

- Board of Commissioners Regular Minutes (04/06/2020)
- AP Vouchers 403872 – 404004 (04/02/20) – (04/25/20)
- Payroll Vouchers 50702 – 50707 (03/20/20) – (04/17/20)
- Finance Committee Minutes (04/27/2020)
- Safety Committee Minutes (04/15/2020)
- Medical Staff Committee Minutes (04/16/20)
- QAPI & Infection Prevention Committee Minutes (4/17/2020)

*Motion was made to approve consent agenda as presented  
Moved by Chris Herres and seconded by Mike Field  
Motion approved & passed by vote*

**Old Business:**

**1. Allevant Update**

The Allevant Contract has been signed and the go-live date will be June 1, 2020. The Co-CEOs will schedule the specific dates of training prior to implementation.

**2. Electrical HVAC/CT Project**

The Department of Commerce application has been finalized for the legislative grant and the funds are now available. The engineer for the electrical infrastructure will finalize the design plans and submit to the state for review. Bids are anticipated to start in the fall with the expectation of construction completed by the spring of 2021. The CT addition included in the HVAC project would begin after the electrical infrastructure has been updated. The project funding plans and goals, facility upgrade capital budget, and the project pro forma were all discussed. A meeting will be scheduled with members of the Murdock Foundation in June 2020.

**3. COVID-19 Update**

Universal masking was implemented. Screening continues for all staff and outpatient visits. Visitors will be allowed in Phase IV under Governor Inslee's reopening order. A letter was written to the Garfield County Commissioners for supporting the move to Phase II. The supplies of PPEs were discussed. Telehealth will be available at the clinic starting May 5, 2020. The hospital is now using a new lab, Incyte Diagnostics, in Spokane for COVID-19 testing. Federal funding from Health and Human Services for critical access hospitals and rural health clinics has been approved. Payroll Protection Plan has been opened up to hospital and the District's CFO has submitted for this funding. The Accelerated Payment from Medicare was received.

## New Business:

### **1. Pataha House**

The Board and Co-CEOs discussed the use of the house owned by the hospital and explored different possibilities. Administration will continue to research the most viable option for the District.

### **1. Trauma Designation**

The hospital was awarded Full Designation Trauma Service Level V. Accompanying the designation was a descriptive report regarding strengths and areas of improvement that is due by October 31, 2020.

## Committee Reports:

- **HUGS**

An invoice was received for six more shadow boxes to complete in memory of past residents to place on the display wall in the front foyer.

*Motion was made to approve \$129.42 to HUGS as presented  
Moved by Chris Herres and seconded by Steve Cannon  
Motion approved & passed unanimously by vote*

- **Finance Committee**

COVID-19 crisis had an impact in April vs March on the financials. Several grants have been received. The Medicare Advanced Payment Loan that was also received but this will be paid back from future Medicare payments over the next 18 months. The HVAC Grant, day's cash-on-hand, acute/swing bed stays, and ancillary services were reviewed and discussed.

- **Medical Staff Committee**

Telehealth is available at the clinic. Reimbursements for telehealth vs phone visits were discussed. Plans to resume regular clinic visits for patients is a main focus. Telepharmacy will review all medication orders. Ancillary service visits were reviewed. Screening continues at the ED and clinic for COVID-19 symptoms prior visits. Researching services for mental health via telepsych through the ED and the clinic continues.

- **QAPI and Infection Prevention Committee**

Each of the departments reviewed their goals for the year and the majority have been met. Members discussed for the best approach to achieving their benchmarks.

- **Safety Committee**

1<sup>st</sup> quarter fire drills were completed. One minor L&I was reported in March. Security awareness training for phishing emails continues for the staff and Board. The hospital will use the COVID-19 Responses as the county and state sub-regional preparedness drill that is required annually. A bid for the fuel tank installation is still in progress. The clinic ramp and has been completed. Repair to the hillside behind the upper parking lot is still being researched.

- **Governance**

Two Board members attended webinars from MRSC and WSHA regarding COVID-19 impact on hospitals. The Commissioners will be conducting employee performance evaluations for the Co-CEOs every 6 months.

- **Co-CEO Report**

The hospital has been officially accepted into the 340b Pharmacy Program along with Pomeroy Pharmacy. Implementation will start in July 2020. The hospital is licensed for 25 acute or swing beds through the state. The state is requesting a construction review audit of the clinic through a virtual inspection. The Board

extended their appreciation to all the District's staff and community members who showed their support by passing the hospital levy.

**Public Comment**

Garfield County is in the process of moving from Phase I to Phase II once approved by the Board of Health and County Commissioners who will submit applications and documents to the Department of Health. Letters are required from the hospital and Public Health regarding PPE and test kits. Three FTEs will be trained to do case investigation and contact tracing. Seventeen rooms are available for isolation/quarantine individuals and case management is in place for basic needs during that time.

**Regular Meeting adjourned at 7:18 p.m.**

**Executive Session called to order at 7:20 p.m. for 15 minutes.**

RCW 42.30.110 (1) (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

**Executive Session adjourned at 7:33 p.m.**

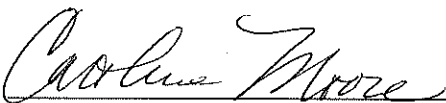
\_\_\_\_\_  
Cindy Wolf, President

\_\_\_\_\_  
Chris Herres, Secretary

\_\_\_\_\_  
Jen Dixon, Commissioner

\_\_\_\_\_  
Steve Cannon, Commissioner

\_\_\_\_\_  
Mike Field, Commissioner



\_\_\_\_\_  
Caroline Moore, Executive Administrative Assistant  
On Behalf of GCHD Board of Commissioners