

**Garfield County Public Hospital District No. 1**  
**Board of Commissioners**  
**Minutes of Regular Meeting:**

**Monday, December 2, 2019**

**Board Attending:** Cindy Wolf, Jen Dixon, Gary Houser, Chris Herres and Steven Cannon.

**Staff Attending:** Jayd Keener, Mat Slaybaugh, Jim Heilsberg, Ian Quarles, Stacy Linscott and Caroline Moore.

**Public Attending:** Connie Boyer, Mike Field, Elaine Williams, Tom Herres, Martha Lanman, Aaron Stallcop, and Kris Darby.

**Meeting Called to Order:** 6:00 p.m.

**Conflict of Interest Statement:** None.

**Consent Agenda:**

- Board of Commissioners Regular Minutes (11/04/2019)
- Board of Commissioners Special Minutes (11/18/2019)
- AP Vouchers 403069 – 40241 (11/01/2019)– (11/25/2019)
- Payroll Vouchers 50679 – 50681 (11/01/2019) – (11/25/2019)
- Finance Committee Minutes (11/01/2019) & (11/25/2019)
- Safety Committee Minutes (11/20/2019)
- Medical Staff Committee Minutes (11/21/2019)
- QAPI and Infection Prevention Committee Minutes (11/22/2019)

*Motion was made to approve consent agenda as presented  
Moved by Chris Herres and seconded by Gary Houser  
Motion approved & passed by vote*

**Old Business:**

**1. Annual Budget for 2020**

The Budget for 2020 was approved at the previous board meeting held on November 4, 2019. The 2020 Budget was revised and open for discussion among the Board of Commissioners. The 2020 Budget will be posted on the hospital website.

**2. Resolution 19-09**

Resolution 19-09 was read in its entirety by the Secretary and the President opened it for discussion among the Board of Commissioners.

*Motion was made to approve Resolution 19-09 as presented  
Moved by Chris Herres and seconded by Steven Cannon  
Motion approved & passed by vote*

**3. Levy**

The Board agreed to run a levy on April 28, 2020. This election will require 40% turnout based on last levy and 60% approval. A levy committee was formed of two Board members and Co-CEOs who will be actively recruiting community members to meet weekly to answer questions and promote the upcoming levy.

*Motion was made to approve a special levy for April 28, 2020 as presented  
Moved by Gary Houser and seconded by Chris Herres  
Motion approved & passed by vote*

**4. Resolution 19-11**

Resolution 19-11 will be drafted with date April 28, 2020 to review for approval at the next Board Meeting.

**5. Update to the Governing Bylaws**

The governing bylaws were updated regarding the remote attendance of a commissioner at Board meetings. Board members were encouraged to review the bylaws before the February Board Meeting.

**6. Resolution 19-12**

This will be tabled until February 3, 2020 when the Governing Bylaws will be reviewed and updated.

**7. Trauma Designation Application**

The Trauma Designation Application will be completed by December 14, 2019. A Board member is required to sign it before it is submitted to the state.

**New Business:**

**1. Allevant Video Presentation**

Allevant Solutions is a company associated with the Mayo Clinic whose purpose is to work in conjunction with critical access hospitals to strengthen certified Swing Bed Programs through one-on-one training with clinic staff and through on-line training courses and marketing with other facilities. The video presentation was rescheduled due to technical difficulty. The CFO gave a presentation entitled "If you spend more do you make more?" Covered topics included Medicare's payment and reconciliation processes, and how costs are allocated in the cost report. Examples were given of the Allevant model for the Swing Bed program and how it can greatly benefit hospital revenue by increasing the capabilities of staff and the facilities to allow for different levels of patients care while maintaining the existing level of patient care.

**2. Town Hall Meetings**

A tentative schedule of Town Hall Meetings was discussed as well as incorporating Board Commissioners from the various entities throughout Pomeroy and several community members to contribute their ideas. Monday, November 25, 2019 two Board members, Co-CEOs, and the CFO met with Joe Schmick, Representative of the 9<sup>th</sup> District, to discuss a reimbursement model to be presented in the form of a bill to Congress. Another meeting has been scheduled in December with Joe Schmick.

**Committee Reports:**

• **Finance Committee Meeting – Steven Cannon**

A Medicare adjustment of \$476,000 was received and the month October had an increase of revenue. Days cash-on-hand is 61; without grant money 44 days; goal is to be a 120 days. Premera Blue Cross Grant for \$100,000 that was submitted today. HVAC grant is still in process and the Co-CEOs are working on using the WHRAP funding for the cost of planning for the HVAC grant.

**Safety Committee Meeting – Cindy Wolf**

There were no L & I claims reported for November. The hazard preparedness drills are in the process of being scheduled for the hospital and the county will be invited to participate. Security risk management training is regularly conducted for all staff. Ern West conducted a class for Combative Patient Training and will schedule another class. Maintenance Department is preparing for the winter season.

- **Resident Council** – Cindy Wolf

The residents are planning their Christmas Party on December 20, 2019. A Senior Secret Santa tree has been set up with a wish list from each of the residents that will be available to the community if they want to purchase presents. On December 17, the residents are planning an outing for dinner and a Christmas light tour in the Valley.

- **Governance** – Cindy Wolf

Jen Dixon was recognized for completing the governance training required of all Commissioners. The Board was encouraged to participate in the training offered on the WSHA website. There is a deadline if Board members are interested in receiving the 12 credits for these classes.

- **HUGS Meeting** – Cindy Wolf (Jeness Evanson – absent)

The members are still working on the memory boxes for former residents that will be displayed in the front foyer of the hospital. They supplied the centerpieces for the resident's Thanksgiving dinner which was very much appreciated.

- **Co-CEO Report** – Mat Slaybaugh and Jayd Keener

The chargemaster has been increased to an aggregated total of 5% for 2020 that has been submitted to the state. A resolution for this will be reviewed and approved at the regular board meeting on January 6, 2020. The hospital entered a float in the Christmas Parade and several staff members participated. The annual holiday staff party will be scheduled in January or February.

**Public Comment:**

A public comment was given for suggestions of a comprehensive levy outreach to inform the community.

Public comments was given regarding marketing the hospital to other entities in town, and a suggestion to find out why patients are choosing to use the hospitals in the valley.

A public comment was given regarding trauma delegation criteria and when it's appropriate to use the nearest ER. A suggestion was given to find out what the impact and dollar amount would be to other establishments in town if the next levy were to fail.

A public comment was given concerning the development of confidence among the community members and Board and staff of the District.

A public comment was given regarding the Allevant program and the ability to negotiate the contract after 18 months or sooner if the facility is not seeing progression. Another comment was asked regarding a turnaround time for a Medicare inpatient claim reimbursement and cost report reimbursements for the hospital and clinic services.

A public comment was made concerning the need for the community to work together and determine the reasons members voted against the levy and the necessity to keep a healthcare system in Pomeroy.

A public comment was given concerning the need for an annual levy to keep the medical system open and to find out why voters voted against the levy. Another comment was given the staff regarding the valuable services and the employment the District provides for this community. A final comment was given to the Board to question and discuss ideas and topics thoroughly among all members.

A public comment was given in appreciation for the robust conversation among the Board and the public at this meeting and encouragement for questions and comments at future Board and Town Hall Meetings.

A public comment was given regarding a board member's last meeting as a commissioner and the appreciation for the years served. Refreshments were served in the commissioner's honor.

**Regular Meeting was adjourned at 7:55 p.m.**

  
Cindy Wolf, President

  
Chris Herres, Secretary

  
Jen Dixon, Commissioner

  
Steve Cannon, Commissioner

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Gary Houser, Commissioner