

Garfield County Public Hospital District No. 1
Board of Commissioners
Minutes of Regular Meeting:

Monday, March 2, 2020

Board Attending: Cindy Wolf, Chris Herres, Jen Dixon, and Mike Field. Steve Cannon was excused.

Staff Attending: Jayd Keener, Mat Slaybaugh, Ian Quarles, and Caroline Moore.

Public Attending: Connie Boyer and Jenness Evanson.

Meeting Called to Order: 6:00 p.m.

Conflict of Interest Statement: None.

Consent Agenda:

- Board of Commissioners Regular Minutes (02/03/2020)
- AP Vouchers 403590 -- 403714 (02/05/2020) -- (02/20/2020)
- Payroll Vouchers 50698 – 50699 (02/05/2020) – (02/21/2020)
- Finance Committee Minutes (02/24/2020)
- Safety Committee Minutes (02/19/2020)
- Medical Staff Committee Minutes (02/20/2020)
- QAPI and Infection Prevention Committee Minutes (02/21/2020)

*Motion was made to approve consent agenda as presented
Moved by Chris Herres and seconded by Mike Field
Motion approved & passed by vote*

Old Business:

1. Allevant

Jim Heilsberg, CFO, discussed the Allevant program in detail at the Finance Committee Meeting with 2 of the Board commissioners and committee members. On Wednesday, February 26 the CFO had an in-depth discussion with two different Board commissioners and Co-CEOs regarding the advantages of implementing Allevant explaining that Medicare will fund 97% of the funding for this program. The hospital's attorney is reviewing the finalized contract before submitting to the Board for approval.

*Motion was made to rescind the previous motion on February 3, 2020.
Motion was made to proceed with Allevant once approved by the hospital's attorney
Moved by Chris Herres and seconded by Cindy Wolf
Abstained by Jen Dixon
Motion approved & passed by vote*

2. HVAC Grant Update

The Department of Commence has received the contract and it is being reviewed at the legislative branch for final approval.

3. Fuel Tank Update

A proposal was submitted to install the fuel tank on the lawn by the loading dock. The contractor estimated \$148,000. Another contractor was contacted and will be conducting an on-site visit to give a proposal.

New Business

1. Provider Privileges

The Board received a packet on a new provider, Dr. Iacobelli, to approve staff privileges. The credentialing process has been completed for the hospital and the insurance credentialing is still pending. He is on a 4-year contract to provide services for the Pomeroy Medical Clinic. Dr. Park recommended that staff privileges be granted to Dr. Iacobelli.

*Motion was made to grant staff privileges to Dr. Iacobelli effective March 16, 2020
Moved by Mike Field and seconded by Jen Dixon
Motion approved & passed by vote*

Committee Reports

- **HUGS Meeting** – Jenness Evanson

The HUGS members have decided to discontinue the gift shop. Activities will use some of the gifts as prizes for Bingo and the remaining gifts will be donated. A book written by Raymond Cardwell, M.D., on the history of the doctors in Pomeroy was purchased by HUGS to donate to the hospital for the residents to enjoy.

- **Finance Committee Meeting** – Chris Herres

The CFO explained how the Allevant Program works in detail to the committee. Candice Quarles has resigned and will be moving. She will be training the new Accountant, Stephanie Miller, in her new position. Days cash-on-hand was between 79 days. A new air conditioner was purchased to replace the old one in the server room which was \$4,500. New mattresses and chairs were installed in the hospital. The Management team received a grant for \$5000 to attend the NW Rural Health Conference on March 23 and 24 in Spokane, WA.

- **Medical Staff Committee Meeting** – Jen Dixon

The facility will be integrating a new IT system, Executech and the staff was educated in the new system. The influenza quarantine was lifted and patients' family was very supportive with the protocols put into place. A citation was received involving a communication transfer that was incomplete. This was investigated by the Department of Health and a plan of corrections was submitted and approved by the state and CMS. An interview for an ED nurse has taken place and a second interview has been scheduled. COVID-19 protocols were discussed and will be implemented.

- **Safety Committee Meeting** – Cindy Wolf

No L&I employee claims for February were received. An in-house drill for the influenza isolation incident is being considered qualify as the sub regional preparedness drill. This was an actual event and was documented daily, initial reporting to Garfield County Public Health, and summaries and protocols in place. The Security Risk Management for phishing drills have been sent out to all staff and Board members. The clinic ramp and replacement of gutters is on hold until the contractor's schedule opens up.

- **Resident Council** – Cindy Wolf

The residents enjoyed their Valentines Party and are planning a St. Patrick's Day Party on March 17, 2020. Activities is reading the history of the doctors of Garfield County to the patients and they are enjoying this.

- **Governance** – Cindy Wolf

Lewis and Clark Valley Healthcare Foundation will be holding a conference on Collaboration Facing Community Challenges Together on Tuesday, March 4, 2020 from 9 am to 4 pm at the Regence Building, D101. Cindy will be attending and extended the invitation to the Board and managers. The WSHA website has a list of all the new governance education available offered on June 22-24 at the 44th Annual Rural Healthcare Conference at Lake Chelan. These will also be available on-line after the conference.

- **Co-CEO Report** – Mat Slaybaugh and Jayd Keener

Mat and Jayd networked with the CEOs from Pullman and Colfax hospitals and discussed several things and would like to collaborate on attaining specialists in the Pomeroy Medical Clinic in the future. Currently research is being done to offer mental health via telehealth in the ER and to the clinic. Various departments are working on pulling information for reporting to state and Medicare. Athena was purchased by GE Centricity 9 months ago for market share and Athena is focusing on their outpatient services. Our representative assured our management team that they will continue to offer technical support for their electronic healthcare software but at this time will not be developing it further. A purchase order for the nurse call light system was in place to update the software at the end of the year. Changes on the follow-up calls were not coinciding with the contract so this is being re-evaluated. Lab is now doing PT/INRs and protocols/policies are in place testing for ED visits only, not inpatients or clinic visits, due to the cost. The debris from the hillside has been sliding into the parking lot significantly. The county will be contacted to help remove it.

COVID-19 Update:

The hospital has protocols in place internally. A community healthcare partnership was formed that includes Public Health, EMS/Fire Department, Garfield County Hospital District and Dispatch/Garfield County Sherriff Department. All of these entities are working together to ensure that everything runs smoothly. There is a huge shortage of Personal Protective Equipment throughout the nation and the hospital is allotted a limited amount each month. The Co-CEOs are meeting daily with the management team to pass on information as they receive updates from the Centers of Disease and Control and the Washington Department of Health.

Public Comment:

A public comment was made from the Public Health Department commented that they are happy to be working GCHD to prepare the community and stated Garfield County is still at very low risk. On May 12, 2020 Public Health Department is planning the 2nd annual community walk with the hospital. This year it will be named after a longtime supporter and resident of Pomeroy, "Louise Munday Community Walk," in her honor.

Regular Meeting was adjourned at 7:00 p.m.

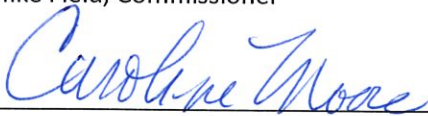
Cindy Wolf, President

Chris Herres, Secretary

Jen Dixon, Commissioner

Steve Cannon, Commissioner

Mike Field, Commissioner



Caroline Moore, Executive Administrative Assistant,
on behalf of GCHD Board of Commissioners
Approved by emails on May 7, 2020