

Garfield County Public Hospital District No. 1
Board of Commissioners
Minutes of Regular Meeting:
November 2, 2020

Board Attending: Cindy Wolf, Chris Herres, Jen Dixon, Steven Cannon and Mike Field.

Staff Attending: Jayd Keener, Mat Slaybaugh, Caroline Moore, Stacy Linscott, and Wayne Waltz.

Public Attending: Connie Boyer, Martha Lanman, and Barb DeHerrera

Meeting Called to Order: 6:00 p.m.

Conflict of Interest Statement: None.

Consent Agenda:

- Board of Commissioners Regular Minutes (10/05/20)
- AP Vouchers 404985 -- 405131 (9/29/20) – (10/19/20)
- Payroll Vouchers 51707 – 51710 (10/02/20) – (10/16/20)
- Finance Committee Minutes (10/26/20)
- Safety Committee Minutes (10/15/20)
- Medical Staff Committee Minutes (10/15/20)
- QAPI & Infection Prevention Control Committee Minutes (10/16/20)

*Motion was made to approve consent agenda as presented
Moved by Chris Herres and seconded by Steve Cannon
Motion approved and passed by vote*

Old Business:

1. HVAC/CT Project Update

The architects and engineers visited the hospital and performed a detailed inventory of the electrical system. They will return to next week to continue to map out the air vents, wires, and pipes without having a large impact. Their goal is to submit the final plans to the state before Thanksgiving. The HHS funding rules continue change and the CFO gave a presentation to the Board with the current updates. Other guidelines by HHS on how to spend the money are anticipated.

2. Allevant Program Update

The marketing materials have arrived. Various medical staff perform weekly master-rounding with the patient and their family. Staff is working closely with the discharge planners and has received referrals. A Total Parental Nutrition (TPN) Policy is in place for staff to administer TPN to patients.

3. Nurse Call Light System

It was agreed to finance a nurse call light system in order to preserve some of the grant funding for the HVAC/CT project. The CFO has been working on a low-interest capital lease term agreement.

*Motion was made to purchase a nurse call light system at the Co-CEO's discretion
whether to finance a capital lease agreement or purchase in full as presented
Moved by Steve Cannon and seconded by Jen Dixon
Motion approved unanimously and passed by vote*

4. Approval of Provider Privileges

Providers Chris Iacobelli, M.D., and Josh Mayfield, PA-C have completed their probationary periods and were approved by the Medical Staff for active medical staff privileges and presented to the Board for final approval.

*Motion was made to approve active medical staff privileges for Chris Iacobelli, M.D., and Josh Mayfield, PA-C, based on the recommendation of the Medical Staff as presented
Moved by Mike Field and seconded by Jen Dixon
Motion approved unanimously and passed by vote*

New Business:

1. 2021 Annual Budget Review

The annual budget for 2021 was presented by the CFO and reviewed in detail by the Board. A review for approval of the 2021 Annual Budget will be conducted at the Board Meeting on December 7, 2020. Ordinance/Resolution 20-03 and the Levy Certification for 2021 were read in their entirety by the Board of Commissioners' Secretary.

*Motion was made to approve 2021 Levy Certification and Ordinance/Resolution 20-03 for \$208,492.31 as presented
Moved by Chris Herres and seconded by Steven Cannon
Motion approved and passed vote*

2. Computer Purchase

The replacement of outdated computers was discussed. Half of the computers will be replaced in the Acute Care Department in 2020 and the other half will be purchased in 2021 as the Medicare reimbursement will cover over 90% of the cost. A process to replace computers every 5-7 years has been implemented.

*Motion was made to approve the purchase of 35 computers for \$47,000 as presented
Moved by Chris Herres. The motion was rescinded by Chris Herres.*

*A motion was made to purchase upgraded computers for 2020 and again in 2021 at the Finance Committee's and Co-CEOs' discretion based on the cost report
Chris Herres and seconded by Steven Cannon
Motion approved unanimously and passed vote*

Committee Reports:

- **Finance Committee**

A summary of the October financials, 2021 annual budget review, computer purchases, nurse call light system, and self-pay costs for hospital/clinic visit were all discussed.

- **Medical Staff Committee**

A report was given on increased clinic visits, CNA shortage, research for a new reference lab and a d-Dimer machine based on lab volumes.

- **QAPI & Infection Prevention Control Committee**

A report was given on quarterly and summary reports of each department's quality assurance measures.

- **Safety Committee Meeting**

A report was given on the success of the new quarterly fire drill procedure, Safety Zone/Safe Patient-Handling, IT security risk training and completion of both the hillside repair and ER roof repair.

- **Governance**

GCHD's Chairman of the Board attended the Garfield County Sub Regional COVID-19 Meeting. The Commissioners were encouraged to attend the remaining governance WSHSA webinars offered in 2020.

- **Co-CEO Report**

The Co-CEOs reported on NW Rural Health Network progress to implement telehealth at the Clinic to include tele-cardiology utilizing the tele-cardiologist through Pullman Regional Hospital. A COVID-19 update was given. The Co-CEOs and the Board expressed their appreciation and gratitude to the staff for the outstanding continued efforts in the prevention of COVID-19 among the patients and employees.

Public Comment:

A public comment was given regarding COVID-19 update by the Public Health District regarding the upcoming Town Hall Meeting.

Regular Meeting adjourned at 7:28 p.m.

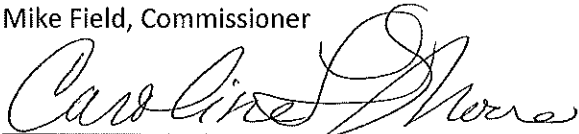
Cindy Wolf, President

Chris Herres, Secretary

Jen Dixon, Commissioner

Steve Cannon, Commissioner

Mike Field, Commissioner



Caroline Moore, Executive Administrative Assistant
On Behalf of GCHD Board of Commissioners