

Garfield County Public Hospital District No. 1
Board of Commissioners
Minutes of Regular Meeting:
June 7, 2021

Board Attending: Cindy Wolf, Chris Herres, Jen Dixon, Steven Cannon and Mike Field.

Staff Attending: Mat Slaybaugh, Jayd Keener, Lance Spindler, and Caroline Moore.

Public Attending: Erica Stallcop and Naomi Scoggin.

Meeting Called to Order: 6:00 p.m.

Conflict of Interest Statement: None.

Consent Agenda:

- Board of Commissioners Regular Minutes (5/03/21)
- AP Vouchers 406126 – 406258 (04/26/21) – (05/12/21)
- Payroll Vouchers 51811 – 51815 (04/30/21) – (05/14/21)
- Finance Committee Minutes (5/24/21)
- Safety Committee Minutes (5/20/21)
- Medical Staff Committee Minutes (5/20/21/21)
- QAPI/Infection Prevention Committee Minutes (5/26/21)

*Motion was made to approve consent agenda as presented
Moved by Chris Herres and seconded by Steve Cannon
Motion approved and passed by vote*

Old Business:

1. COVID-19 Vaccines

The total amount of vaccines given to-date was reported. The Vaccine Clinic will be open for the next two Fridays and an evening clinic will be scheduled in June.

2. Ultrasound Update

Cannon and Siemens will each bring a used ultrasound machine to demonstrate, and a decision will be made to order and purchase from one of these companies.

3. Employee Handbook

The Board reviewed the new Employee Handbook. Issues were discussed in detail and corrections will be made.

*Motion was made to accept the Employee Handbook with the minor changes discussed
Moved by Steve Cannon and seconded by Jen Dixon
Motion approved unanimously and passed by vote*

4. Phone System Quote

ITC Systems submitted a quote to update all the current phones for the hospital and the clinic, in addition to updating the access points and add a new server.

*Motion was made to approve the ITC Systems phone quote as presented
Moved by Chris Herres and seconded by Steve Cannon
Motion approved unanimously and passed by vote*

New Business

1. CEO Evaluation Forms

The Board agreed to evaluate and discuss the annual CEO Evaluation Form and combine both of the Co-CEOs' evaluations together during Executive Session after the regular meeting.

2. Marketing

A marketing firm, Legato, located in the Midwest who specializes in rural healthcare and partners with the National Rural Healthcare Association, presented plans and fees which was discussed in detail. Further research will be partnering with a marketing firm to develop strategic plans.

3. Provider Relief Fund Usage

The current recommendation is to maximize the amount of money that can be expended from the CARES Act. The Fairground Board and EMS will invoice GCHD for the use of their building, equipment, and staff. Additionally, other options are being researched to optimize the services and departments, such as the Emergency Department, Lab and Radiology to that receive lower Medicare reimbursement.

4. Levy Discussion

The Board opened a discussion for a possible levy and/or lid lift. This would largely depend upon the cost report preliminary results. The deadline for a levy or a lid lift is August 3, 2021.

Committee Reports:

• HUGS Committee

HUGS announced Cloe Mayfield as the recipient of the annual \$500 scholarship.

• Resident Council

Resident Council in-person meetings have resumed and the patients enjoyed getting together for this.

• Finance Committee

A summary was given of the May financials, phone system proposals, marketing plans, levy discussion, DZA 2020 audit and WA State Compliance audit, vaccine administration fees, Clinic Matrix and a No-Show Policy for the Clinic. The new CFO, Lance Spindler, was introduced to the Board and the public.

• Medical Staff Committee

A summary was given on telecardiology update, P&T Committee report, ultrasound update, increased Clinic visits for pediatrics and Department of Transportation exams, Omni staffing for the hospital, CNA and RN shortage, Allevant training, vent training for providers, bio med review for ventilator, CMS survey prep, and completion of electronic lab results.

• Safety Committee Meeting

A summary was given on Safe Patient-Handling monthly report, sprinkler heads, MFA computer security, Wi-Fi, ransomware mock drills, wander guard system and the Safety Walk-Through list.

• Governance

The Board was encouraged to attend the Washington State Hospital Association's Finance webinar in May and CEO & Board Workshop in June. A summary was given on the following meetings: SE Washington Alliance for Health, SE Health Partnership, Pomeroy Partners for Healthy Families and Parker, Smith & Feek (PS&F) Cyber Security Webinar.

• Co-CEO Report

The hospital announced they are open for visitors and the screening process was discussed at length. A report was given on the renewals of the District's liability and cyber insurance policies, and 340B Pharmacy Program.

Public Comment:

A public comment was given for additional marketing and strategic planning ideas and options.

Regular Meeting adjourned at 7:28 p.m.

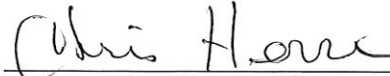
Executive Session called to order at 7:33 p.m. for 45 minutes.

RCW 42.30.110 (1) (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

Executive Session adjourned at 8:18 p.m.



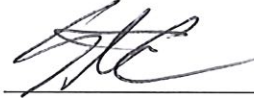
Cindy Wolf, President



Chris Herres, Secretary



Jen Dixon, Commissioner



Steve Cannon, Commissioner



Mike Field, Commissioner