

Garfield County Public Hospital District No. 1
Board of Commissioners
Minutes of Regular Meeting:
July 6, 2020

Board Attending: Cindy Wolf, Chris Herres, Jen Dixon, Steven Cannon and Mike Field.

Staff Attending: Jayd Keener, Mat Slaybaugh, and Caroline Moore.

Public Attending: Connie Boyer and Martha Lanman.

Meeting Called to Order: 6:02 p.m.

Conflict of Interest Statement: None.

Consent Agenda:

- Board of Commissioners Regular Minutes (06/01/2020)
- AP Vouchers 404144 – 404367 (05/27/20) – (06/23/20)
- Payroll Vouchers 50713 – 50716 (05/29/20) – (06/26/20)
- Finance Committee Minutes (06/29/2020)
- Safety Committee Minutes (06/17/2020)
- Medical Staff Committee Minutes (06/18/20)
- QAPI & Infection Prevention Committee Minutes (06/19/2020)

*Motion was made to approve consent agenda as presented
Moved by Chris Herres and seconded by Mike Field
Motion approved & passed by vote*

Old Business:

1. Murdock Grant and the Electrical/HVAC/CT Project Plan

A site visit was conducted by Dr. Moses Lee from the Murdock Foundation on Friday, June 19, 2020. The Board agreed to re-write the proposal to only include Phase III. Additional questions were addressed by the Board and will be sent to the Murdock Foundation before the Foundation's next Board Meeting on Thursday, August 27. A proposal was made to use HHS funds to pay for the rest of the HVAC project and the Board agreed unanimously.

2. Management/Lynx Tele-Health Option

An estimate of patient numbers was given to Lynx Healthcare Telemedicine to help determine if this service would be beneficial for GCHD. A meeting will be scheduled to discuss further details.

3. Advancing Integrated Mental Health Solutions (AIMS)

A decision was made to discontinue seeking a grant for the AIMS program due to limited benefits. The District will instead investigate integrating the program model. A meeting has been scheduled with Quality Health Behavior on Wednesday, July 8th to find out what options or services they could offer. Dr. Park will contact the CEO of Dayton General to inquire the possibility of sharing psychiatrist and mental health counselor services with the District.

New Business:

1. Board Compensation

New guidance from the legal counsel of Association of Washington Public Hospital District states the Board members are considered employees and will be required to have taxes taken from their compensation and receive a W-2 at the end of the year effective January 2021.

Committee Reports:

- **Finance Committee**

Total days' cash-on-hand with the COVID-19 grants and without the grants were reported. The Accelerated Medicare Payment was discussed. A grant for \$20,000 was received to purchase COVID-19 related PPE of which \$5,000 has been spent to date. The Payroll Protection Loan, HVAC/CT project, and the June financials were all discussed at length.

- **Medical Staff Committee**

A policy for ordering x-rays in the ED and the AIMS, Pain Management and Allevant Programs were all discussed in detail. A new lab schedule has been created for patients referred from the clinic to improve wait time.

- **Safety Committee**

Security awareness training for phishing emails continues for the staff and Board. The 2nd quarter fire drills have been completed. The hospital will use the COVID-19 Response for the county and state sub-regional preparedness drill that is required annually. Repair to the hillside behind the upper parking lot has been arranged to begin in the next couple of weeks. The tree removal and trimming was completed. Safe Patient Handling issues were addressed.

- **Governance**

On June 22, 2020, a virtual meeting for Board Chairs was attended by our GCHD Board Chairman. Addition educational curriculum from the WSHA website was sent to Board members.

- **Co-CEO Report**

Staff is being enrolled into Allevant's online training platform. Transitional Care Team has been established with new patient rounding criteria was updated due to COVID restraints. Implementation meetings continue every 2 weeks. A part-time position for patient care coordination is currently open. Nursing Department is fully staffed. COVID-19 updates. GCHD has performed 48 COVID collection tests in-house out of which 44 negative and 4 pending. The hospital continues to observe the universal mask mandate with staff and patients being screened every shift. Visitors are limited with social distancing restrictions in place. Patient family visits are being scheduled by the hospital staff. Hospital and property insurance are being reviewed for annual renewal. The 340B Pharmacy program has begun and benefits both the Pomeroy Pharmacy and GCHD. Annual employee evaluation reviews will be completed by the end of July.

Public Comment

A comment was given for an update on the number of COVID-19 tests done for Garfield County

residents. The majority of Public Health District's total collections include rapid tests required for pre-surgeries and elective surgeries.

Regular Meeting adjourned at 7:00 p.m.

Executive Session called to order at 7:00 p.m. for 20 minutes.

RCW 42.30.110 (1) (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

Executive Session adjourned at 7: 20 p.m.

Session was called into Open Public Meeting at 7:25 p.m.

The Board reviewed the compensation of the Co-CEOs and agreed upon a pay increase.

Motion was made to approve a 5% increase to the Co-CEO's compensation per year as well as all health insurance benefits for Co-CEO, Jayd Keener, at the start of the current pay period, July 5, 2020 as presented (Health insurance benefit coverage for Co-CEO, Mat Slaybaugh, is already in place)

Moved by Steve Cannon and seconded by Jen Dixon

Motion approved & passed by vote unanimously.

Open Public Meeting was adjourned at 7:31 p.m.

Cindy Wolf, President

Chris Herres, Secretary

Jen Dixon, Commissioner

Steve Cannon, Commissioner

Mike Field, Commissioner



Caroline Moore, Executive Administrative Assistant
On Behalf of GCHD Board of Commissioners