

Garfield County Public Hospital District No. 1
Board of Commissioners
Minutes of Special Meeting:
July 12, 2021

Board Attending: Cindy Wolf, Chris Herres, Jen Dixon and Steven Cannon. Mike Field was absent.

Staff Attending: Mat Slaybaugh, Jayd Keener and Caroline Moore.

Public Attending: Naomi Scoggin.

Meeting Called to Order: 6:00 p.m.

Conflict of Interest Statement: None.

Consent Agenda:

- Board of Commissioners Regular Minutes (06/7/21) and Special Board Minutes (6/21/21)
- AP Vouchers 406259 – 406545 (05/24/21) – (06/30/21)
- Payroll Vouchers 51816 – 51820 (06/11/21) – (06/28/21)
- Finance Committee Minutes (06/28/21)
- Safety Committee Minutes (06/16/21)
- Medical Staff Committee Minutes (06/17/21)
- QAPI/Infection Prevention Committee Minutes (06/24/21)

*Motion was made to approve consent agenda as presented
Moved by Chris Herres and seconded by Steve Cannon
Motion approved and passed by vote*

Old Business:

1. COVID-19 Vaccines

The total amount of vaccines given to-date was reported. The Vaccine Clinic has been scheduled on July 16 and July 23 from 8 a.m. – 12 pm and on July 19 from 6 p.m. – 8 p.m. This hospital is looking at different community events to offer the COVID-19 vaccines scheduled in the next few months.

2. Resolution 21-02

Resolution 21-02 was presented to rescind Resolution 21-01, terminating plans to upgrade the electrical infrastructure, add an HVAC system and construct an addition to house a new CT. Resolution 21-02 was read in its entirety by the Secretary of the Board of Commissioners.

*Motion was made to approve Resolution 21-02 as presented
All in favor were 4; none opposed
Motion approved unanimously and passed by vote*

3. Levy Discussion

A preliminary cost report was discussed in detail and based on this estimation, 110 days cash-on-hand, and the reimbursements from Provider Relief Fund and Medicare, it was decided there was no need for a levy this year. American Rescue Plan was the latest COVID-19 relief bill passed through Health Resource and Service Administration that is allocating money for rural healthcare hospitals.

The generator fuel tank was also discussed. It was decided to wait on selling the fuel tank until more specific guidelines are known regarding the use of funds for infrastructure through the American Rescue Plan.

4. Marketing Update

A contract was signed with Legato Marketing after several other avenues were pursued. They will work on a project-by-project basis to design strategic planning for the District. An initial assessment has been scheduled for Tuesday, August 24, 2021. The Allevant program has shown success in achieving goals by adding transitional services for new recovery patients last month.

The new ultrasound (US) has been ordered and the US Room has been updated and will be ready to schedule patients in early August on Tuesdays and Thursdays from 7 a.m. – 5 p.m. New equipment has been ordered for Laboratory and Radiology Departments. Plans to update the ED and Lab Department are scheduled towards the end of the summer. New swamp coolers arrived and new chairs for the front lobby were also ordered. All new equipment and furniture were paid for by the Provider Relief Fund.

New Business

None.

Committee Reports:

- **HUGS Committee**

HUGS announced Chole Mayfield as their scholarship recipient for 2021. Several options were discussed for fundraising events, possibly in the fall and spring.

- **Resident Council**

Resident Council did not meet in June.

- **Finance Committee**

A report was given on the June financials, marketing plans, levy/lid lift discussion, cost report, review of US, lab charges, Clinic Matrix, clinic mock survey, and billboard advertising.

- **Medical Staff Committee**

A report was given on the GCHD Emergency Room transfers involving St. Joe's STEMI Hotline Program, wander guard system and training, hospital Wi-Fi, telecardiology, ultrasound update, preparation for CMS Survey, and 340B Pharmacy Program.

Safety Committee Meeting

A summary was given on Safe Patient-Handling and L & I monthly reports, sprinkler heads testing, Executech Security Program, Wi-Fi, wander guard system, and Workplace Violence Training.

- **Governance**

The Board was encouraged to attend SE Health Partnership Meetings. WSHA is offering a Telehealth Medicine 101 Webinar in July for any Board or staff member interested in attending. The Board and Co-CEOs participated in the WSHA CEO & Board Workshop. The Annual State Exit Audit will be attended by the Co-CEOs and two of the Board members.

- **Co-CEO Report**

A report was given regarding the State Lab Survey that is scheduled later this month. The clinic mock survey was completed and received excellent results and feedback. Telecardiology services are now available at the clinic and additional marketing will be done for community awareness. Nurse staffing continues to be challenging, due to nurse shortages across the State. Northwest Regional Healthcare for critical access hospitals met and discussed the Washington CMS survey findings.

Public Comment:

None.


Special Meeting adjourned at 7:22 p.m.

Executive Session called to order at 7:25 p.m. for 15 minutes.

RCW 42.30.110 (1) (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

Executive Session adjourned at 7:40 p.m.


Cindy Wolf, President


Chris Herres, Secretary


Steve Cannon, Commissioner


Jen Dixon, Commissioner

Mike Field, Commissioner